

Gregory S. Hill
Chairman
533-7697

John D. Rochat
Vice Chairman
533-3831

Galen Shelly
Secretary
367-3722

**CONEWAGO
MUNICIPAL AUTHORITY**

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Ralph W. Luttrell
Treasurer
533-6513

Norman L. Miller
Asst. Sec./Treas.
534-3712

February 3, 2009

CONEWAGO MUNICIPAL AUTHORITY MINUTES

The Conewago Municipal Authority held their regular monthly meeting on Tuesday, February 3, 2009 in the Conewago Township Building. Those present were:

Greg Hill
John Rochat
Ralph Luttrell

Galen Shelly
Norman Miller
Matt Cichy

Peter Henninger
Dolores Kuntz

The meeting was called to order at 7:05 P.M. by Chairman Hill with the Pledge of Allegiance.

RE-ORGANIZE:

Chairman: A motion by Rochat second by Shelly to appoint Greg Hill as Chairman. No other nominations. Motion carried.

Vice-Chairman, Secretary, Treasurer, Assistant Secretary/Assistant Treasurer: A motion by Luttrell second by Miller to appoint John Rochat as Vice Chairman, Galen Shelly as Secretary, Ralph Luttrell as Treasurer and Norman Miller as Assistant Secretary and Assistant Treasurer. Motion carried. No other nominations.

Solicitor: A motion by Luttrell second by Shelly to appoint the law firm of Jones & Henninger as solicitor for 2009. The motion was amended by Luttrell second by Hill to include "at the same rate of pay as 2008". Motion carried.

Engineer: A motion by Rochat second by Shelly to appoint HRG Engineering Firm as the CMA Engineer for 2009 with a \$5.00 per hour increase or \$130.00 per hour. Motion carried.

Depositors: A motion by Miller second Luttrell to use Fulton Bank as our checking and savings account depositors. For investments use Plgit, Wachovia/Wells Fargo, PNC, Susquehanna, Commerce and M&T. Motion carried.

MINUTES OF December 2, 2008: A motion by Rochat second by Luttrell to approve the minutes of December 2, 2008. Motion carried.

WELCOME/PUBLIC COMMENTS: No public comments.

TREASURERS REPORT: A motion by Hill second by Rochat to confirm the transfer of \$2,000.00 from Saving to Checking on January 30, 2009 in order to have enough moneys in the checking account on 2/2/09 when Pennvest debits interest from the account. Motion carried. The Treasurer's report as of February 3, 2009 has been reviewed showing that both the Savings and Checking Accounts agree with the banks balance. A motion by Luttrell second by Shelly to approve the Treasurer's Report as submitted. Motion carried.

UNPAID BILLS: As of today 2/3/09 there are 4 unpaid bills totaling \$1,421.50. A motion by Rochat second by Shelly to pay the following invoices: Invoice # 5230, 60760, 5311, and 61365 in the amount of \$1,421.50. Motion carried.

PENNVEST LOAN: A letter was received from PENNVEST stating our Pennvest loan balance on 12/31/08 was \$4,102,186.25 which agreed with our loan balance.

DTMA: reported that DTMA has received all the legal documentation from Garden Court and everything has been worked out. DTMA will be sending a letter by February 10, 2009 to the association and each individual unit owner stating that the Notices to Connect for these properties will be issued on March 1, 2009. They will have 90 days to connect. Property Owners at 5575 Ridge Road and 5111 Ridge Road have NOT hooked up as of today. There are approximately 10 properties that have hooked up but their plumber has not pumped out the old septic system and filled in the old tank. He is waiting for better weather. (see letter from DTMA dated 2/3/09)

5111 Ridge Road & 5575 Ridge Road: A motion by Luttrell second by Rochat to have the Solicitor do a Title Search on 2 properties (5111 Ridge Road & 5575 Ridge Road). Motion carried.

RESIDENTS NOT CONNECTED:

It was discussed as to who (Board of Supervisors or Conewago Municipal Authority) will be notifying the residents of the mandatory connection ordinance.

A motion by Miller second by Rochat to recommend to the BOS to authorize the proceeding under the mandatory connection ordinance against Deborah Miller and Jeffrey Riddel and septic tank disposal starting with a letter from the township dated February 17, 2009 to all the remainder residents listed on DTMA's Report dated 2/03/09 that have not completed the hookup process. This letter will state 60 days from Feb 17, 2009 to have this completed or enforcements proceedings will commence. If the BOS request that CMA Board is responsible to do this (to be determined by the CMA and BOS solicitors) than CMA will mail the letter. (not Garden Court) Motion carried.

ENGINEER'S REPORT:

The Final Minority and Women's Business Enterprises Firm Utilization Report is presented for the Authority's review and execution. A motion by Rochat second by Shelly to re-authorize the signing final report. Motion carried.

PENNVEST APPLICATION #19: A motion by Rochat second by Shelly to authorize the execution of Pennvest Application #19 in the amount of \$20,140.96. Motion approved.

SUBDIVISION & LAND DEVELOPMENT PLANS: CMA is requesting to review all Subdivision and Land Development Plan. CMA, DTMA and HRG will review these plans. HRG will review the Planning Module. Any expenses will be billed to the developer.

SOLICITOR REPORT: Nothing to report.

HIRING OF RECORDING SECRETARY: A motion by Miller second by Rochat to appoint Dolores Kuntz as the recording secretary for the CMA Board at her present Township rate. Motion carried.

TRANSFER FUNDS: A motion by Hill second by Rochat to transfer \$5,000.00 from Savings to Checking Account in order to pay our current bills. Motion carried.

Motion by Miller second by Shelly to adjourn at 9:50 P.M.

Submitted by

Dolores Kuntz
Recording Secretary